

# **Tri County North 1:1 Party Responsibilities**

## **District Responsibilities**

- Provide students in grades 5-12 a Chromebook, case, and charger.
- Provide students with wireless digital access to academic content and resources on campus before, during and after school.
- Provide web-filtering and surveillance to ensure a safe learning environment.
- Provide staff guidance to aid students in accessing learning materials and complying with school policies
- Provide an internet safety expert to speak to students and the community.
- Encourage students to utilize technology and electronic resources to promote educational excellence through resource sharing, innovation, communication and electronic tools.
- Be the sole repair facility for damaged or malfunctioning school-issued Chromebooks (fines may be assessed for repairs).

## **Parent Responsibilities**

- Review materials provided by the school to ensure understanding of district, parent and students responsibilities.
- Discuss at home with student acceptable and unacceptable use of the Chromebook according to district policies, and online responsibilities. Ask to see what your child is doing with the Chromebook. Become increasingly active parents, asking what sites your child accesses and what Apps/extensions are being used and how they work. Utilize resources that promote positive conversations regarding digital citizenship and safety/conduct.
- Understand that the district has made reasonable attempts to provide a safe computing environment for students, but also understand that students using their device are responsible and accountable for the appropriate use of the internet regardless of where they are, or when internet use occurs.
- Ensure that the device is utilized only by the designated student.
- Make sure that the Chromebook, when requested or upon withdrawal, is returned to the Tri-County North local school district and is in good working condition
- Monitor the student's use of the internet when he/she is not at school.
- Sign and return the Acceptable Use Policy (AUP) form, so that students may be issued their Chromebook on Friday, August 24.
- Ensure that the \$50 lease is paid to the Tri-County North Local School District.
- Be responsible for the entire cost of the Chromebook if it is lost, stolen, or damaged due to student neglect.

## **Student Responsibilities**

- The TCN issued Chromebook will be the only device permitted for use while at school
- Follow the policies of Tri-County North, and abide by all local, state, and federal laws.
- Treat the Chromebook with Care, leaving it in its case at all times, not dropping it, not getting it wet, not leaving it outdoors, and not using food or drink nearby.
- Be responsible for any damage or loss, due to neglect or abuse.
- Will be the only user of the device, and not allow others to log onto the Chromebook.
- Will recharge the device's battery when it becomes low.
- Will bring the device to school and class each day.
- Understand that the device is the property of the Tri-County North School district. All accounts, programs, and files are subject to inspection at any time without notice.
- Will keep all passwords assigned secure and not share them with anyone else.
- Agree that e-mail or any other computer communications should be used only for appropriate, legitimate, and responsible communication.
- Will talk with parent/guardian about ground rules before going online when not at school.
- Will return device when requested or upon withdrawal, in good working condition.
- Will turn the device into the library if any damage is noticed or the device is malfunctioning. The student will be issued a loaner while the device is repaired.
- Will lock Chromebook in his/her locker when not using it during the school day (i.e. lunch, recess)
- Will follow all rules of the student handbook when using the Chromebook.
- Will keep the Chromebook and its charger in the Chromebook case. Will not keep other materials in the case.
- Will use the Chromebook on a flat, level surface. Will protect the Chromebook from extreme temperatures, direct sunlight, liquids, food, hot/cold cars, pets, and sharp objects.

## **Students will not**

- Will not stack other books on top of the Chromebook.
- Eat or drink around the Chromebook
- Lean on the Chromebook or its screen, poke the screen or place anything on the Chromebook. Do not place anything between the keyboard and its screen.
- Bump the Chromebook against lockers, walls, doors, car doors, floors, etc.
- Remove or deface identification labels of any kind including the serial number sticker and name tag.
- Will not place decorations (stickers, markers, etc.) on the device.
- Will not lend the device to anyone else.
- Will not share personal information about self or family with others.
- Will not search for, download, display, post, or distribute vulgar, offensive materials and images described in Acceptable Use Policies (AUP)