

The meeting of the Tri-County North Board of Education was held on January 22, 2013 at 7:30 p.m., in the Tri-County North Lecture Room.

This is a meeting of the Board of Education in public and is not to be considered public community meeting.

ROLL CALL:

- Mrs. Steck – Present
- Mr. Moyer – Present
- Mr. Schaar – Present
- Mr. Seibel – Present
- Mrs. Woodyard – Present

Five members present.

#15-13: APPROVAL OF MINUTES

Mr. Moyer moved and Mr. Seibel seconded the motion for approval of the December 17, 2012 Regular Board Meeting minutes and the January 7, 2013 Organizational Meeting minutes.

ROLL CALL:

- Mr. Moyer – Aye
- Mr. Seibel – Aye
- Mr. Schaar – Aye
- Mrs. Woodyard – Aye
- Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

ADMINISTRATIVE REPORTS

- | | |
|-------------------|--|
| Denny Dyer | Elementary Principal |
| | <ul style="list-style-type: none">• See attachment |
| Joe Finkbine | Middle School Principal |
| | <ul style="list-style-type: none">• See attachment |
| Doug Dunham | High School Principal |
| | <ul style="list-style-type: none">• See attachment |
| William Derringer | Superintendent |
| | <ul style="list-style-type: none">• Handed out the recognition certificates to each Board member (School Board Recognition Month)• Evacuation plan pushed back to February Waiver Day• Both Unions want Calendar B for next year• Thank you to Chief McGhee for his service |

- March 26, 2013 – All County Board Meeting

TREASURER’S REPORT

#16-13: APPROVE FINANCIAL REPORTS FOR DECEMBER.

Mr. Seibel moved and Mrs. Woodyard seconded the motion to approve the Financial Reports for December. (see **attachment**)

1/16	\$179,126.23
1/18	<u>\$ 52,726.34</u>
	\$231,852.57

ROLL CALL:

Mr. Seibel – Aye
Mrs. Woodyard – Aye
Mr. Moyer – Aye
Mr. Schaar – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#17-13: APPROVE THE ATTACHED CHECK REGISTER LISTS.

Mr. Moyer moved and Mr. Seibel seconded the motion to approve the check register lists. (see **attachment**)

ROLL CALL:

Mr. Moyer – Aye
Mr. Seibel – Aye
Mr. Schaar – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

INVESTMENT REPORT (see **attachment**)

#18-13: APPROVE THE FOLLOWING PURPOSE CLAUSES FOR THE 2012-2013 SCHOOL YEAR.

Mr. Moyer moved and Mrs. Woodyard seconded the motion to approve the following purpose clauses for the 2012-2013 school year.

1. TCN MS/HS Book Fair 300-9203

ROLL CALL:

Mr. Moyer – Aye
Mrs. Woodyard – Aye
Mr. Schaar – Aye

Mr. Seibel – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#19-13: APPROVE THE PREBLE COUNTY AUDITOR EXEMPTION FOR ALL SCHOOL DISTRICTS IN PREBLE COUNTY FROM FILING A BUDGET REPORT.

Mr. Moyer moved and Mr. Seibel seconded the motion to approve the Preble County Auditor exemption for all school districts in Preble County from filing a budget report (reference ORC #5705.281). The Treasurer will present all required documents to the Auditor and the Preble County Budget Commission for review in lieu of a budget report. The required reports: Five-year Forecast, Cash Balances as of December, 2012, and the Debit Schedule.

ROLL CALL:

Mr. Moyer – Aye
Mr. Seibel – Aye
Mr. Schaar – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

NEW BUSINESS

#20-13: ADOPT CALENDAR ‘B’ FOR THE 2013-2014 SCHOOL CALENDAR.

Mr. Seibel moved and Mr. Schaar seconded the motion to adopt Calendar ‘B’ for the 2013-2014 school calendar.

WHEREAS adopting the school calendar is vested in the Board of Education;
and

WHEREAS formal adoption of a school calendar does not prevent the Board from amending such calendar at a later date.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3313.48 and ORC 3313.46 other appropriate ORC, OAC and the standard operating procedures, the attached school calendar for the 2013-2014 school year is hereby adopted. **(see attachment)**

ROLL CALL:

Mr. Seibel – Aye
Mr. Schaar – Aye
Mr. Moyer – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#21-13: SANCTION THE FOLLOWING ACTIVITY.

Mr. Moyer moved and Mrs. Woodyard seconded the motion to sanction Preble Shawnee using Tri-County North's stage for County Spirit Day.

WHEREAS the following request has been made to the Tri-County North Board of Education to sanction the activity outlined herein;

NOW THEREFORE BE IT RESOLVED that the Board sanction the proposed event.

BE IT FURTHER RESOLVED that the district cooperate with these endeavors in every way possible. (NOTE: By sanctioning the Board of Education will not collect rental fees.)

1. Group: Preble Shawnee Local Schools
Equipment: Stage for County Spirit Day
Date: January 19, 2013
9:00 a.m. – 2:00 p.m.

ROLL CALL:

Mr. Moyer – Aye
Mrs. Woodyard – Aye
Mr. Schaar – Aye
Mr. Seibel – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#22-13: APPROVE OUT OF STATE FIELD TRIP.

Mr. Schaar moved and Mr. Moyer seconded the motion to approve the following out of state field trips.

WHEREAS Ohio statutes permit school buses to be used for non-routine purposes (e.g. field trips and excursions) (ORC 3327.08)

WHEREAS out of state trips using school buses are limited to a maximum of 240 miles driven out of state (ORC 3327.15) or 120 miles from the sending school (Ohio Administrative Code 3301-83-13(k));

WHEREAS transportation expenses to attend any event that is a planned part of the classroom or the educational program may be paid from the general fund; and

WHEREAS transportation expenses to transport participating pupils to and from any co-curricular activity program shall be paid from the activity accounts (OAC 3301-83-12(D))

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3327.08 and OAC 3301-83-12, the field trip herein specified is approved;

BE IT FURTHER RESOLVED that payment shall be made from the fund specified herein.

1. Destination: Indianapolis Zoo in Indianapolis, IN

Date: May 9, 2013

Purpose: First Grade Field Trip

2. Destination: Indianapolis Children's Museum

Date: May 3, 2013

Purpose: Second Grade Field Trip

ROLL CALL:

Mr. Schaar – Aye
Mr. Moyer – Aye
Mr. Seibel – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#23-13: CONTINUE THE TRI-COUNTY NORTH “ELEMENTARY INTERVENTION” BEFORE SCHOOL TUTORING, FOR GRADES K-4.

Mr. Seibel moved and Mr. Moyer seconded the motion to continue the Tri-County North “Elementary Intervention” before school tutoring for grades K-4 from early February, 2013, to late April, 2013, in preparation for the Ohio Achievement Test. (see **attachment**)

ROLL CALL:

Mr. Seibel – Aye
Mr. Moyer – Aye
Mr. Schaar – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#24-13: PARTICIPATE IN THE ALL COUNTY BOARD OF EDUCATION

MEETING.

Mr. Seibel moved and Mrs. Woodyard seconded the motion to participate in the All County Board of Education meeting on March 26, 2013, at 6:15 p.m. at the Preble County Educational Service Center.

WHEREAS membership on a Board of Education requires policy setting and decision making in specialized areas; and

WHEREAS board members, administrators and treasurer are expected and encouraged to participate in the Annual All Preble County Board of Education Meeting.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 3315.15 the members of the board, administration and treasurer as listed below are hereby authorized to attend such meeting as herein specified

BE IT FURTHER RESOLVED that such persons may be reimbursed for actual expenses incurred while in the performance of the duties of the Board of Education; and

BE IT FURTHER RESOLVED that the treasurer will make reservations for each participant and such participant may submit to the treasurer for mileage reimbursement under the provisions of ORC 3315.15.

BOARD MEMBERS ATTENDING: Sue Steck, President
Gene Moyer, Vice President
Rodney Schaar, Member
Larry Seibel, Member
Vickie Woodyard, Member

ADMINISTRATORS ATTENDING: William Derringer, Superintendent
Doug Dunham, HS Principal
Joe Finkbine, MS Principal
Denny Dyer, ES Principal
Joanele Hoco

TREASURER ATTENDING: Lynn Ferguson

ROLL CALL:

Mr. Seibel – Aye
Mrs. Woodyard – Aye
Mr. Moyer – Aye
Mr. Schaar – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#25-13: DISPOSE OF LIBRARY BOOKS.

Mr. Moyer moved and Mrs. Woodyard seconded the motion to dispose of Library books.

WHEREAS in the judgment of the Superintendent, the library books listed on the attachment are no longer of value to the school district.

NOW THEREFORE BE IT RESOLVED that the library books be disposed of at the discretion of the Superintendent and any monies received will be put in the appropriate account for future purchases. (**see attachment**)

ROLL CALL:

Mr. Moyer – Aye
Mrs. Woodyard – Aye
Mr. Schaar – Aye
Mr. Seibel – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#26-13: EXECUTIVE SESSION FOR CONSIDERATION OF MATTERS PROVIDED FOR IN ORC 121.22.

Mr. Moyer moved and Mr. Seibel seconded the motion that the Tri-County North Local Board of Education go into Executive Session for consideration of matters provided for in ORC 121.22 at 8:05 p.m.

- A. Personnel matters (G) (1)
 - a. Employment of public employee

ROLL CALL:

Mr. Moyer – Aye
Mr. Seibel – Aye
Mr. Schaar – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

The meeting was called out of Executive Session and into Regular Session at 10:17 p.m.

ROLL CALL:

Mrs. Steck – Present
Mr. Moyer – Present
Mr. Schaar – Present
Mr. Seibel – Present
Mrs. Woodyard – Present

Five members present.

CERTIFICATED PERSONNEL

#27-13: APPROVE SUPPLEMENTAL CONTRACTS FOR THE 2012-2013 SCHOOL YEAR.

Mr. Moyer moved and Mr. Schaar seconded the motion to approve the supplemental contracts for the 2012-2013 school year.

WHEREAS upon the recommendation of the Local Superintendent of Schools, the following certificated personnel recommendation is made; and

WHEREAS ORC 3319.07 and 3319.08 provide for the employment of certificated persons for supplemental duties; and

WHEREAS the certificated persons listed below are acceptable to the administration for the supplemental contract duty specified.

NOW THEREFORE BE IT RESOLVED that under the provisions of ORC 3319.07 and 3319.08 the following employment action is taken.

1. Jennifer Barnes Middle School Track Coach

ROLL CALL:

Mr. Moyer – Aye
Mr. Schaar – Aye
Mr. Seibel – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

28-13: APPROVE A MEDICAL LEAVE OF ABSENCE FOR ABBY DELCAMP.

Mr. Moyer moved and Mr. Schaar seconded the motion to approve a medical leave of absence for Abby Delcamp.

1. Name: Abby Delcamp
Position: 9-12 Spanish Teacher
Date of Leave: March 2, 2013 through May 30, 2013

ROLL CALL:

Mr. Moyer – Aye
Mr. Schaar – Aye
Mr. Seibel – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#29-13: EMPLOY SUBSTITUTE TEACHER(S) FOR THE 2012-2013 SCHOOL YEAR.

Mr. Moyer moved and Mrs. Woodyard seconded the motion to employ the following substitute teacher for the 2012-2013 school year.

WHEREAS UPON THE RECOMMENDATION OF THE Superintendent, the following recommendation for employment of certificated personnel is made; and

WHEREAS to prepare for temporary absences of certificated personnel as needed to provide educational services for students; and

WHEREAS ORC 3319.10 grants authority for the Board to employ eligible personnel on such a temporary, as needed, on call substitute basis.

NOW THEREFORE BE IT RESOLVED that under the provisions of ORC 3310.19 the following employment action is taken.

1. Kenneth Cotterman

ROLL CALL:

Mr. Moyer – Aye
Mrs. Woodyard – Aye
Mr. Schaar – Aye
Mr. Seibel – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

CLASSIFIED PERSONNEL

#30-13: APPROVE EMPLOYMENT OF CLASSIFIED EXTRA-CURRICULAR PERSONNEL FOR THE 2012-2013 SCHOOL YEAR.

Mr. Schaar moved and Mr. Moyer seconded the motion to approve the employment of classified extra-curricular personnel for the 2012-2013 school year.

WHEREAS the following extra-curricular positions have been offered to the certificated employees of this school district with no acceptable responses;

WHEREAS the following extra-curricular positions have been offered to or advertised to attract certificated persons not currently employed by this school district with no acceptable responses; and

WHEREAS the non-certified individual(s) herein recommended have been determined to meet the standard adopted by the State Board.

NOW THEREFORE BE IT RESOLVED that under the provisions of

ORC 3313.53 the following persons are employed for the 2012-2013 school year at the same salary offered to certified persons for pupil activity program as indicated.

1. Jeff Norris Junior Varsity Softball Coach
2. Timothy Martin Assistant Varsity Track Coach

ROLL CALL:

Mr. Schaar – Aye
Mr. Moyer – Aye
Mr. Seibel – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#31-13: APPROVE A MEDICAL LEAVE OF ABSENCE FOR CHRISTAL KUHN.

Mr. Seibel moved and Mrs. Woodyard seconded the motion to approve a medical leave of absence for Christal Kuhn.

1. Name: Christal Kuhn
Position: Assistant Head Cook
Date of Leave: January 7, 2013 through May 31, 2013

ROLL CALL:

Mr. Seibel – Aye
Mrs. Woodyard – Aye
Mr. Moyer – Aye
Mr. Schaar – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#32-13: EMPLOY VOLUNTEER (NON-PAID) PERSONS TO ASSIST IN ATHLETICS FOR THE 2012-2013 SCHOOL YEAR.

Mr. Schaar moved and Mrs. Woodyard seconded the motion to employ the following volunteer (non-paid) persons to assist in athletics for the 2012-2013 school year.

WHEREAS the below mentioned individual is being recommended to be employed as a volunteer; and

WHEREAS the individual is not placed in charge of any class or activity;

NOW THEREFORE BE IT RESOLVED that the individual mentioned

herein be employed as a volunteer for High School Baseball & Softball.

- | | |
|------------------|--|
| 1. Mark Loughman | Volunteer Asst. Varsity Softball Coach |
| 2. Scott Tincher | Volunteer Assistant Baseball Coach |
| 3. Rachel Heindl | Volunteer Assistant Softball Coach |
| 4. Justin Tucker | Volunteer Assistant Baseball Coach |

ROLL CALL:

Mr. Schaar – Aye
Mrs. Woodyard – Aye
Mr. Moyer – Aye
Mr. Seibel – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#33-13: EMPLOY THE FOLLOWING CLASSIFIED PERSONNEL FOR THE 2012-2013 SCHOOL YEAR.

Mr. Schaar moved and Mr. Moyer seconded the motion to employ Carrie Brunk as a Bus Driver for the 2012-2013 school year.

WHEREAS a need exists for the services to be rendered by the person(s) herein named; and

WHEREAS a vacancy exists for this employment action

WHEREAS under the provisions of ORC 3319.081 the following employment action is taken; and

NOW THEREFORE BE IT RESOLVED that under the provisions of ORC 3319.01 the employee(s) shall be assigned and directed.

- | | |
|-----------------------|------------------------|
| 1. Name: | Carrie Brunk |
| Position: | Bus Driver |
| Start Date: | January 2, 2013 |
| Step: | 0 |
| Salary &
Benefits: | as per OAPSE Agreement |

ROLL CALL:

Mr. Schaar – Aye
Mr. Moyer – Aye

Mr. Seibel – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#34-13: TERMINATE THE EMPLOYMENT OF JUSTIN FLETCHER,
ASSISTANT VARSITY WRESTLING COACH.

Mr. Seibel moved and Mr. Schaar seconded the motion to terminate the employment of Justin Fletcher, Assistant Varsity Wrestling coach, due to failure to fulfill the pre-employment requirements to coach at Tri-County North Local Schools, effective December 17, 2012.

ROLL CALL:

Mr. Seibel – Aye
Mr. Schaar – Aye
Mr. Moyer – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#35-13: INCREASE THE HOURLY RATE FOR ALL EMPLOYEES THAT
ARE MAKING MINIMUM WAGE.

Mr. Seibel moved and Mr. Moyer seconded the motion to increase the hourly rate for all employees that are making minimum wage to \$7.85 per hour.

ROLL CALL:

Mr. Seibel – Aye
Mr. Moyer – Aye
Mr. Schaar – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

#36-13: ADJOURNMENT.

Mr. Moyer moved and Mr. Seibel seconded the motion that the Tri-County North Local Board of Education adjourn at 10:22 p.m.

ROLL CALL:

Mr. Moyer – Aye
Mr. Seibel – Aye
Mr. Schaar – Aye
Mrs. Woodyard – Aye
Mrs. Steck – Aye

Five Ayes.

PRESIDENT DECLARED MOTION ADOPTED.

The above is a true and correct record of the proceedings of the January 22, 2013,
Regular Board Meeting of the Tri-County North Local Board of Education.

PRESIDENT

TREASURER